

RIVER BEND COMMUNITY DEVELOPMENT DISTRICT

January 10, 2019 Minutes of Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for River Bend Community Development District was held on **Thursday, January 10, 2019 at 6:30 p.m.**, at the River Bend Amenity Center, located at 2502 Dakota Rock Drive, Ruskin, FL 33570.

1. PLEDGE OF ALLEGIANCE

Debby Nussel led the Pledge of Allegiance.

2. CALL TO ORDER/ROLL CALL

Debby Nussel called the Regular Meeting of the Board of Supervisors of the River Bend Community Development District to order on **Thursday, January 10, 2019 at 6:30 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Jayne Tingley	Chair
Richard DeBrosse	Vice Chair
Irving Plummer	Supervisor
Steven Minafri	Supervisor
Andrew J. Pouget	Supervisor

Staff Member Present:

Debby Nussel	Meritus, District Manager
Stephen Brletic	JMT, District Engineer

There were approximately 10 residents in attendance.

3. AUDIENCE QUESTIONS OR COMMENTS ON AGENDA ITEMS

A resident asked about the towing policy and how it will work overnight parking.

4. BUSINESS ITEMS

A. Consideration of Revised Engineer's Report

Mr. Brletic went over the Revised Engineer's Report with the Board. He talked about the drainage in relation to adding new improvements. Mr. Brletic thought that a swale could work for some of the ponding on the north side of the District. He also described the drainage issues around the tennis courts and went over his recommendations for how to correct the problems. His estimate is that it would be in the \$90-\$100K range to fix the areas. He noted that the inlets on the north and south end would be key, as well as creating a network of yard drains. Mr. Brletic then went over the next steps to move forward. He estimated that the work itself could take as little as four weeks in ideal

49 circumstances. There are also steps for the RFP, advertising for the public hearing, and getting
50 permits that will take time beforehand. Mrs. Nussel noted that the Board would need to continue the
51 meeting.

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53 *The full discussion is available on audio recording.*

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MOTION TO: Authorize the District Engineer to start the process for
acquiring the permits that are needed.

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MADE BY: Supervisor Pouget

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SECONDED BY: Supervisor Tingley

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DISCUSSION: There was a question about how adding additional
amenities would impact the current plan. Mr. Brletic said
adding a full basketball court could cause issues, but two
half courts would likely be okay. Mr. Brletic asked about
the area where the amenity could be put in, and The
Board talked about modifying the tennis courts to
include a basketball court. The Board also asked about
spots that have bubbled up on the courts, and Mr. Brletic
went over the process to correct them. Mr. Brletic and
the Board continued to discuss amenity options and
drainage, as well as some areas in the community where
drainage has been put in that have dropped.

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RESULT: Called to Vote: Motion PASSED

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5/0 – Motion passed unanimously.

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B. Consideration of Resolution 2019-01; Adopting Parking and Towing Policy

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The Board discussed the towing policy. Supervisor Minafri and Supervisor Pouget thought the
towing policy was too strict. Supervisor DeBrosse thought the District has had a long term parking
problem and would like to add something in the policy about it. Supervisor Plummer would like to
have the 3 day parking changed to a 7 day parking; this way it would give all residents the
opportunity to park at the parking lot if needed.

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Mrs. Nussel asked the Board if they could go through each rule to review any changes the Board
would like to make. The Board wanted to add designated number spots, take out the word “no” at
the beginning, and add “display you are authorized to park on the dash of the vehicle.” The Board
would also like to add “for emergency overnight parking, please call the Meritus afterhours number
for authorization. The resident must leave their name, address, phone number, tag number, make
and model of vehicle, and the designated number spot. The vehicle must park in one of the
designated number spots. The vehicle may be parked up to 48 hours with notification.”

90 The Board then took resident comments on the parking and towing policy. Mrs. Nussel asked how
91 many parking spaces they would like to designate for parking. Supervisor Plummer suggested 12,
92 six on each side of the parking lot. The Board agreed. The Board wanted to change the 3 days to 7
93 days for parking. The Board would also like to add “vehicles with flat tires, leaking fluids, and non-
94 operable,” plus change the discretion to the District Manager, not the Board. The Board would like
95 to add “notification within 24 hours if the vehicle will be towed.” On the parking form, the Board
96 wanted to add the parking space number and “the District is not responsible for any thief or damage
97 done to the owner’s vehicle.” The Board would like to add “Exhibit B – towing ticket with picture
98 of vehicle” to the Resolution. Mrs. Nussel stated she will have the policy reviewed once the changes
99 have been made.

MOTION TO:	Approve Resolution 2019-01 with changes as stated.
MADE BY:	Supervisor Plummer
SECONDED BY:	Supervisor Pouget
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously.

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108 **C. Discussion on Digital Solutions Invoices**
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110 The Board discussed the invoice that Brian provided. The Board wants to make sure a vendor gets
111 paid, but the Board does not know if it was the CDD or HOA who requested the work. They wanted
112 to know who authorized the work, as there is no motion to approve it in the past minutes. The Board
113 agreed they need to see the original invoices for the work. Mrs. Nussel stated she will reach out to
114 Brian and request the invoices.

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116 **D. Consideration of Reserve Study**
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118 The Board reviewed the Reserve Study. On page 31, the splash pad needs to be added with a note
119 that it is only 1 year old. They also wanted to add in curbing to Spyglass, update the reserve
120 amount, and change the playground shade structure cost.

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123 **5. CONSENT AGENDA**

124 **A. Consideration of Board of Supervisors Meeting Minutes November 27, 2018**
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126 The Board reviewed the November 27, 2018 minutes. It was noted that Supervisor Minafri’s name
127 should be removed from the first page.
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MOTION TO:	Approve the November 27, 2018 minutes with the noted change.
MADE BY:	Supervisor DeBrosse
SECONDED BY:	Supervisor Tingley
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

B. Consideration of the Board of Supervisors Continued Meeting Minutes December 13, 2018

The Board reviewed the December 23, 2018 minutes. Mrs. Nussel stated that she already has Supervisor DeBrosse’s corrections.

MOTION TO:	Approve the December 13, 2018 minutes with revisions.
MADE BY:	Supervisor DeBrosse
SECONDED BY:	Supervisor Tingley
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

C. Consideration of Operations and Maintenance Expenditures October 2018

The Board reviewed the October O&Ms.

MOTION TO:	Send the credit card machine invoice and ice machine invoice back to the HOA.
MADE BY:	Supervisor Plummer
SECONDED BY:	Supervisor DeBrosse
DISCUSSION:	The new Board members wanted background on these two items and the history of the invoices. The Board agreed to get more information from the HOA.
RESULT:	Motion WITHDRAWN after discussion

The Board continued to review the October 2018 O&Ms.

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MOTION TO:	Approve the October 2018 O&Ms.
MADE BY:	Supervisor Plummer
SECONDED BY:	Supervisor DeBrosse
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

D. Consideration of Operations and Maintenance Expenditures November 2018

The Board reviewed the November O&Ms.

MOTION TO:	Approve the November 2018 O&Ms.
MADE BY:	Supervisor Pouget
SECONDED BY:	Supervisor Minafri
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

E. Review of Financial Statements Month Ending November 30, 2018

The Board reviewed and accepted the financials.

6. SUPERVISOR REQUESTS

Supervisor Tingley would like to install a new kitchen sink.

MOTION TO:	Remove the current sink and replace with a bigger sink.
MADE BY:	Supervisor Tingley
SECONDED BY:	Supervisor DeBrosse
DISCUSSION:	The Board discussed and would like to get proposals for the February meeting book.
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

202 Supervisor Tingley showed the Board the color swatches from the vendor for the front entrance
203 sign. The entire Board agreed on SM8342 for the lighter blue for the wave and SM8015, the copper
204 color, for the letters. Mrs. Nussel will let Scott know.

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206 Supervisor Plummer passed out information on new security cameras to the Board. He went over
207 the handout. The Board discussed the proposal. Supervisor Plummer stated that the cameras were
208 not working due to the battery backup not working. He brought up his extra battery backup from
209 home for the cameras. The Board agreed to leave this item on the Engineer's report.

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211 Supervisor DeBrosse asked about the timers at the Amenity Center. He noticed the timers are not
212 coming on at the correct time and was wondering how the system worked. Supervisor DeBrosse
213 also asked for more information about the no fishing in the retention ponds. Mrs. Nussel and the
214 Board gave him the history.

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216 Supervisor Minafri stated that there are a lot of street lights out in the community.

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218 Supervisor Plummer asked for an update on the RFP for landscaping. Mrs. Nussel stated the Board
219 will have them the first of February, and it will be on the February agenda.

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221 Supervisor Pouget updated the Board and residents about the concern with speeding in the
222 community. He has a contact for the Sheriff's office who handles speeding, and this information
223 will be placed on the CDD website. Supervisor Pouget asked the Board about the lease agreement
224 with the HOA. He wanted to know who the Board would like to represent the CDD. The Board
225 asked Supervisor Pouget to represent the CDD and have someone from the HOA Board represent
226 the HOA to make sure there is no Sunshine Law violation. Supervisor Pouget agreed and said he
227 will bring back a draft agreement to the Board.

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230 **7. AUDIENCE QUESTIONS AND COMMENTS ON OTHER ITEMS**

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232 Residents asked who trimmed the trees on the community streets. The Board said they did not know
233 anything about it. Residents also asked about the special assessment and the budget item cost on the
234 Engineer's Report.

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238 **8. ADJOURNMENT**

240	MOTION TO:	Continue the meeting to Tuesday, January 22, 2019 at
241		6:30 p.m. at the same location.
242	MADE BY:	Supervisor Tingley
243	SECONDED BY:	Supervisor Plummer
244	DISCUSSION:	None Further
245	RESULT:	Called to Vote: Motion PASSED
246		5/0 – Motion passed unanimously.

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248 **A recording of the meeting is available upon request.*

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250 **These minutes were done in a summary format.*

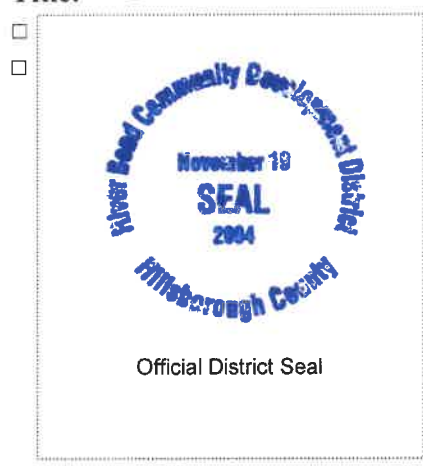
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252 **Each person who decides to appeal any decision made by the Board with respect to any matter*
253 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
254 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*


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256 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
257 **noticed meeting held on 2-14-19.**

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261 **Signature**

262 Jayne Tingley
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264 **Printed Name**

265 **Title:** Chair



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260 _____
261 **Signature**

262 Sibby Mussel
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264 **Printed Name**

265 **Title:**
266 Secretary
267 Assistant Secretary

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270 *Recorded by Records Administrator*

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272 _____
273 **Signature**

274 2-19-19
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276 **Date**