

**RIVER BEND
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
MAY 9, 2013**

**RIVER BEND
COMMUNITY DEVELOPMENT DISTRICT
AGENDA
May 9, 2013 at 6:30 p.m.**

District Board of Supervisors	Chair Vice Chair Supervisor Supervisor Supervisor	Harry Wallace Algalana Douglas Richard Orcutt Lance Belka John Adams
District Manager	District Management Services, LLC District Management Services, LLC	Brian Lamb Peter Altman
District Attorney	Powell, Carney, Maller, P.A.	Karen Maller
District Engineer	Stantec	Tonja Stewart

All cellular phones and pagers must be turned off while in the meeting room

The District Agenda is comprised of four different sections:

The meeting will begin at **6:30 p.m.** with the first section called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The second section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The third section is called **Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

May 9, 2013

Board of Supervisors
River Bend Community Development District

Dear Board Members:

The Regular Meeting of the River Bend Community Development District will be held on **Thursday, May 9, 2013 at 6:30 p.m.** at the River Bend Amenity Center, located at 2502 Dakota Rock Drive, Ruskin, FL 33570. Included below is the agenda:

- 1. CALL TO ORDER/ROLL CALL**
- 2. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors Meeting, April 11, 2013Tab 1
 - B. Consideration of Operations and Maintenance Expenditures, May, 2013.....Tab 2
 - C. Consideration of Amenity Center Capital Improvements, May, 2013.....Tab 3
- 3. BUSINESS ITEMS**
 - A. Consideration of Fiscal Year 2014 Proposed Budget Tab 4
 - B. Consideration of Resolution 2013-02;
Adopting FY 2014 Proposed Budget and Setting Public Hearing Tab 5
 - C. Annual Disclosure of Qualified Electors Tab 6
 - D. Consideration of Resolution 2013-03; Remove Metro from Accounts Payable..... Tab 7
 - E. General Matters of the District
- 4. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - i. Field Report..... Tab 8
 - ii. Financial Statements through March 31, 2013..... Tab 9
- 5. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 6. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,



Peter Altman,
District Manager

RIVER BEND COMMUNITY DEVELOPMENT DISTRICT

April 11, 2013 Minutes of Regular Meeting

Minutes of the Regular Meeting of the Board of Supervisors

The April meeting of the Board of Supervisors for River Bend Community Development District was held on **April 11, 2013 at 6:30 p.m.**, at the River Bend Amenity Center, located at 2502 Dakota Rock Drive, Ruskin, FL 33570.

1. CALL TO ORDER/ROLL CALL

Mr. Altman called the regular meeting of the Board of Supervisors of the River Bend Community Development District to order on Thursday, **April 11, 2013 at 7:06 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Harry Wallace	Chair
Algalana Douglas	Vice Chair
Richard Orcutt	Supervisor (<i>by phone</i>)
Lance Belka	Supervisor
Peter Altman	District Manager, District Management Services, LLC
Debby Hukill	District Management Services, LLC

(00:00:44)

MOTION TO:	Allow Supervisor Orcutt to Participate in the Meeting by Phone.
MADE BY:	Supervisor Wallace
SECONDED BY:	Supervisor Belka
DISCUSSION:	None.
RESULT:	Called to Vote: motion PASSED 3/0 – Motion passed unanimously

2. BUSINESS ADMINISTRATION

A. Consideration of Minutes of Board of Supervisors Meeting, March 13, 2013

The Board reviewed the minutes. No errors were found.

(00:01:07)

MOTION TO:	Approve the meeting minutes for March 13, 2013.
MADE BY:	Supervisor Belka
SECONDED BY:	Supervisor Wallace
DISCUSSION:	None.
RESULT:	Called to Vote: motion PASSED 4/0 – Motion passed unanimously

B. Consideration of Operations and Maintenance Expenditures, April, 2013

The Board reviewed the Operations and Maintenance report. Mr. Altman informed the Board that listed was the expenses from both the regular general funds as well as documents summarizing the amenity service invoices.

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(00:01:59)

MOTION TO:	Approve Operations and Maintenance Expenditures, April, 2013.
MADE BY:	Supervisor Wallace
SECONDED BY:	Supervisor Belka
DISCUSSION:	None.
RESULT:	Called to Vote: motion PASSED 4/0 – Motion passed unanimously

C. Consideration of Amenity Center Capital Improvements, April, 2013

3. BUSINESS ITEMS

A. Discussion on Electrical Meeting Books

Mr. Altman explained that the purpose of having district issued electronic tablets is to allow the public records to be separate from the Board’s personal items.

(00:10:15)

MOTION TO:	Go paperless and approve the purchase of tablets not to exceed \$2,500.
MADE BY:	Supervisor Wallace
SECONDED BY:	Supervisor Belka
DISCUSSION:	The Board would like different brands of tablets to be looked at to compare prices and features.
RESULT:	Called to Vote: motion PASSED 4/0 – Motion passed unanimously

B. General Matters of the District

(00:15:54)

MOTION TO:	Allow the Audit Committee to be established as the Chairman of the Board and the District Manager. They are to research the possibility of getting a lower cost for the audit.
MADE BY:	Supervisor Belka
SECONDED BY:	Supervisor Wallace
DISCUSSION:	None.
RESULT:	Called to Vote: motion PASSED 4/0 – Motion passed unanimously

4. STAFF REPORTS

- A. District Counsel**
- B. District Engineer**

C. District Manager

- i. Field Service Report**
- ii. Financial Statements through February 28, 2013**

97 **5. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

98 Supervisor Belka wanted to encourage the HOA to consider limiting activates to only the individuals who
99 were in good standing in the community.

100 **Supervisor Orcutt left the meeting*

101 Resident Comments:

102 A resident questioned if there was a plan to add fencing in the back north side of the community.

103 **6. ADJOURNMENT:**

104 (00:29:20)

MOTION TO:	Adjourn the April 11, 2013 meeting of the Board of Supervisors.
MADE BY:	Supervisor Belka
SECONDED BY:	Supervisor Wallace
DISCUSSION:	None further.
RESULT:	Called to Vote: motion PASSED 3/0 - Motion passed unanimously

105 **Please note the entire meeting is available on disc.*

106 **These minutes were done in a summary format.*

107 **Each person who decides to appeal any decision made by the Board with respect to any matter considered
108 at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
109 including the testimony and evidence upon which such appeal is to be based.*

110 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
111 meeting held on _____.**

112 _____
113 **Signature**

112 _____
113 **Signature**

114 _____
115 **Printed Name**

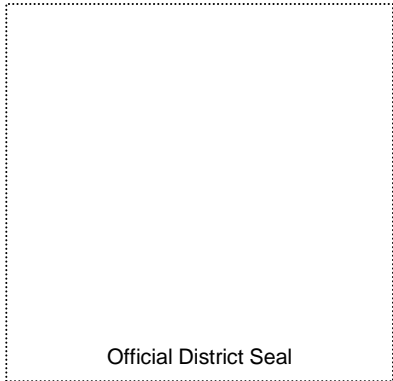
114 _____
115 **Printed Name**

116 **Title:**

- 117 **Chair**
- 118 **Vice Chair**

116 **Title:**

- 117 **Secretary**
- 118 **Assistant Secretary**



Recorded by Records Administrator

Signature

Date

River Bend Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
District Management Services LLC	CR6094	\$ -182.27		Credit for Copies & Postage Billed in Error
District Management Services LLC	6069	4,000.00		Contractual Services - April
District Management Services LLC	6135	4,000.00	\$ 7,817.73	Contractual Services - May
Parrish Lawn Care, LLC	1311	6,195.00		Lawn Service - March
Remson Aquatics, LLC	22690	1,245.00		Lake Maintenance & Migitation - March
Monthly Contract Sub-Total		\$ 15,257.73		
Variable Contract				
Decision HR	270325	\$ 1,102.40		P/R Ending 03/24 Ck Date 03/29
Decision HR	271548	1,101.80		P/R Ending 04/07 Ck Date 04/12
Decision HR	272837	1,089.20	\$ 3,293.40	P/R Ending 04/21 Ck Date 04/26
Powell, Carney, Maller, P.A.	70256	2,200.59		Legal Services thru 03/29 - General
Stantec Consulting Services Inc (SCSI)	673806	3,098.25		Professional Services thru 03/15
Variable Contract Sub-Total		\$ 8,592.24		
Utilities				
Tampa Electric	0698 0010210 041013	\$ 7,659.83		Electric Service thru 04/03
Verizon	0697668836 08 040713	104.99		Internet Service thru 05/06 Reimb by HOA
Utilities Sub-Total		\$ 7,764.82		
Regular Services				
Supervisor: Algalana Douglas	AD041113	\$ 200.00		Supervisor Fees - 04/11
Supervisor: Harry C. Wallace	HW041113	200.00		Supervisor Fees - 04/11
Supervisor: Lance Belka	LB041113	200.00		Supervisor Fees - 04/11
Supervisor: Richard Orcutt	RO041113	200.00	\$ 800.00	Supervisor Fees - 04/11
Regular Services Sub-Total		\$ 800.00		

**River Bend Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Additional Services				
District Management Services LLC	A6142	\$ 1,999.95		Reimbursement for (5) iPads - 04/16
Grau & Associates	10325	1,500.00		Audit FY2012
Parrish Lawn Care, LLC	1310	5,000.00		Mulch Installation 03/21 - Main Entrance
Sam's Club	7715 0906 3323 2129 040813	364.58		Desk & Clipboard
Additional Services Sub-Total		\$ 8,864.53		
TOTAL:		\$ 41,279.32		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

Chairman Vice Chairman Assistant Secretary