

**RIVER BEND
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
SEPTEMBER 12, 2013**

**RIVER BEND
COMMUNITY DEVELOPMENT DISTRICT
AGENDA
SEPTEMBER 12, 2013 at 6:30 p.m.**

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| District Board of Supervisors | Chair Vice Chair Supervisor Supervisor Supervisor | Harry Wallace Algalana Douglas Richard Orcutt Lance Belka John Adams |
| District Manager | District Management Services, LLC District Management Services, LLC | Brian Lamb Peter Altman |
| District Attorney | Powell, Carney, Maller, P.A. | Karen Maller |
| District Engineer | Stantec | Tonja Stewart |

All cellular phones and pagers must be turned off while in the meeting room

The District Agenda is comprised of four different sections:

The meeting will begin at **6:30 p.m.** with the first section called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The second section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The third section is called **Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

September 12, 2013

Board of Supervisors
River Bend Community Development District

Dear Board Members:

The Regular Meeting of the River Bend Community Development District will be held on **Thursday, September 12, 2013 at 6:30 p.m.** at the River Bend Amenity Center, located at 2502 Dakota Rock Drive, Ruskin, FL 33570. Included below is the agenda:

- 1. CALL TO ORDER/ROLL CALL**
- 2. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors Meeting, August 8, 2013 Tab 1
 - B. Consideration of Operations and Maintenance Expenditures, September, 2013..... Tab 2
 - C. Consideration of Amenity Center Capital Improvements, September, 2013 Tab 3
 - D. Review of the Financial Statements through July 31, 2013 Tab 4
 - E. Review of Capital Improvement Revenue Bonds, Series 2005 Arbitrage Report Tab 5
- 3. BUSINESS ITEMS**
 - A. Review of District Cash Flow Tab 6
 - B. General Matters of the District
- 4. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager..... Tab 7
- 5. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 6. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,



Peter Altman,
District Manager

RIVER BEND COMMUNITY DEVELOPMENT DISTRICT

August 8, 2013 Minutes of Regular Meeting

Minutes of the Regular Meeting of the Board of Supervisors

The August meeting of the Board of Supervisors for River Bend Community Development District was held on **August 8, 2013 at 6:30 p.m.**, at the River Bend Amenity Center, located at 2502 Dakota Rock Drive, Ruskin, FL 33570.

1. CALL TO ORDER/ROLL CALL

Supervisor Wallace called the regular meeting of the Board of Supervisors of the River Bend Community Development District to order on Thursday, **August 8, 2013 at 6:33 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

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|----------------|---|
| Harry Wallace | Chair |
| Al Douglas | Vice Chair |
| Richard Orcutt | Supervisor |
| Lance Belka | Supervisor |
| John Adams | Supervisor (<i>arrived at 6:38 pm</i>) |
| Peter Altman | District Manager, District Management Services, LLC (<i>via speakerphone</i>) |
| Debby Hukill | District Management Services, LLC |

2. BUSINESS ADMINISTRATION

A. Consideration of Minutes of Board of Supervisors Meeting, July 11, 2013

The Board reviewed the minutes.

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| MOTION TO: | Approve the meeting minutes for July 11, 2013. |
| MADE BY: | Supervisor Belka |
| SECONDED BY: | Supervisor Orcutt |
| DISCUSSION: | None. |
| RESULT: | Called to Vote: motion PASSED |
| | 4/0 – Motion passed unanimously |

B. Consideration of Operations and Maintenance Expenditures, August 2013

The Board reviewed the Operations and Maintenance report. DMS needs to bill the HOA for \$671.09 for payroll.

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| MOTION TO: | Approve the Operations and Maintenance Expenditures for August, 2013; charging back the HOA for \$671.09. |
| MADE BY: | Supervisor Wallace |
| SECONDED BY: | Supervisor Douglas |
| DISCUSSION: | None. |
| RESULT: | Called to Vote: motion PASSED |
| | 5/0 – Motion passed unanimously |

C. Consideration of Amenity Center Capital Improvements, August, 2013

The Board reviewed the Amenity Center Capital Improvements.

50 **D. Review of the Financial Statement through June 30, 2013**

51 The Board reviewed the financial statements.

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53 **E. Acceptance of Financial Audit for Fiscal Year 2011**

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| MOTION TO: | Accept Financial Audit for Fiscal Year 2011. |
| MADE BY: | Supervisor Wallace |
| SECONDED BY: | Supervisor Belka |
| DISCUSSION: | None. |
| RESULT: | Called to Vote: motion PASSED |
| | 5/0 – Motion passed unanimously |

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63 **3. BUSINESS ITEMS**

64 **A. Public Hearing on Fiscal Year 2014 Annual Budget**

65 Mr. Altman opened the Public Hearing for the fiscal year 2014 annual budget. Mr. Altman stated that the public
66 hearing has been advertised and public comments are welcomed.

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| MOTION TO: | Open the Public Hearing. |
| MADE BY: | Supervisor Wallace |
| SECONDED BY: | Supervisor Belka |
| DISCUSSION: | None. |
| RESULT: | Called to Vote: motion PASSED |
| | 5/0 – Motion passed unanimously |

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| MOTION TO: | Close the Public Hearing. |
| MADE BY: | Supervisor Belka |
| SECONDED BY: | Supervisor Douglas |
| DISCUSSION: | None. |
| RESULT: | Called to Vote: motion PASSED |
| | 5/0 – Motion passed unanimously |

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85 **B. Consideration of Resolution 2013-04 Approving the Fiscal Year 2014 Budget**

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| MOTION TO: | Approve Resolution 2013-04. |
| MADE BY: | Supervisor Wallace |
| SECONDED BY: | Supervisor Belka |
| DISCUSSION: | None. |
| RESULT: | Called to Vote: motion PASSED |
| | 5/0 – Motion passed unanimously |

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95 **C. Consideration of Resolution 2013-05 Imposing Special Assessments**

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| MOTION TO: | Approve Resolution 2013-05. |
| MADE BY: | Supervisor Wallace |
| SECONDED BY: | Supervisor Belka |
| DISCUSSION: | None. |
| RESULT: | Called to Vote: motion PASSED 5/0 – Motion passed unanimously |

D. Consideration of Resolution 2013-06 Setting Fiscal Year 2014 Meeting Schedule

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| MOTION TO: | Approve Resolution 2013-06. |
| MADE BY: | Supervisor Wallace |
| SECONDED BY: | Supervisor Belka |
| DISCUSSION: | None. |
| RESULT: | Called to Vote: motion PASSED 5/0 – Motion passed unanimously |

E. Discussion on Heat Pump for Pool

The Board discussed the issue in detail.

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| MOTION TO: | Not to purchase items now. |
| MADE BY: | Supervisor Belka |
| SECONDED BY: | Supervisor Adams |
| DISCUSSION: | None. |
| RESULT: | Called to Vote: motion PASSED 5/0 – Motion passed unanimously |

F. Discussion on Money Market Account

The Board reviewed the memo from DMS regarding the money market account.

G. General Matters of the District

4. STAFF REPORTS

- A. District Counsel**
None
- B. District Engineer**
None
- C. District Manager**
None
- i. Field Service Report**

5. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

- Resident Comments:
 - Heat pump
 - Amenity Center cost for using it for events
 - Sidewalks

143 Time for comments at CDD meeting
144 Basketball court
145 Rules

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147 ** Supervisor Wallace left the meeting at 7:33 pm.*
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149 **6. ADJOURNMENT:**

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| MOTION TO: | Adjourn the August 8, 2013 meeting of the Board of Supervisors at 7:45 pm. |
| MADE BY: | Supervisor Orcutt |
| SECONDED BY: | Supervisor Adams |
| DISCUSSION: | None further. |
| RESULT: | Called to Vote: motion PASSED 4/0 - Motion passed unanimously |

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159 **These minutes were done in a summary format.*
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161 **Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

164 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.**

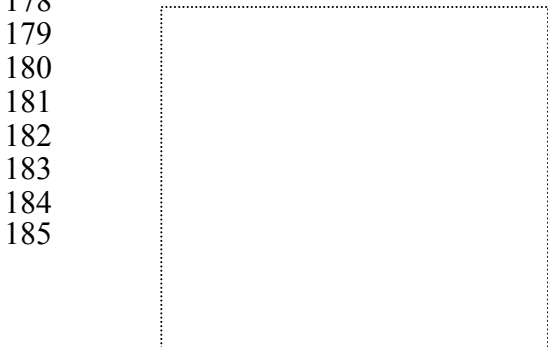
167 _____
168 **Signature**

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171 **Printed Name**

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173 **Title:**
174 **Chair**
175 **Vice Chair**

Title:
 Secretary
 Assistant Secretary

Recorded by Records Administrator



Signature

Date

River Bend Community Development District Summary of Operations and Maintenance Invoices

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|--------------------------------------|------------------------|--------------------|--------------------|---|
| Monthly Contract | | | | |
| District Management Services LLC | 6255 | \$ 4,000.00 | | Contractual Services - Sept |
| Monthly Contract Sub-Total | | \$ 4,000.00 | | |
| Variable Contract | | | | |
| DecisionHR | 283171 | \$ 2,860.16 | | P/R PE 08/11 Ck Date 08/16 |
| DecisionHR | 284516 | 2,352.94 | \$ 5,213.10 | P/R PE 08/25 Ck Date 08/30 |
| Powell, Carney, Maller, P.A. | 71652 | 959.58 | | Legal Services thru 07/31 - Tarpon IV LLC |
| Powell, Carney, Maller, P.A. | 71653 | 2,057.50 | \$ 3,017.08 | Legal Services thru 08/01 - General |
| Variable Contract Sub-Total | | \$ 8,230.18 | | |
| Utilities | | | | |
| B. O. C. C. Hills. County Water Dept | 2188220000 073013 | \$ 540.81 | | Water/Sewer Service thru 07/26 |
| Tampa Electric | 0698 0010210 080813 | 7,643.51 | | Electric Service thru 07/30 |
| Utilities Sub-Total | | \$ 8,184.32 | | |
| Regular Services | | | | |
| Supervisor: Algalana Douglas | AD080813 | \$ 200.00 | | Supervisor Fees - 08/08 |
| Supervisor: Harry C. Wallace | HW080813 | 200.00 | | Supervisor Fees - 08/08 |
| Supervisor: John Adams Jr. | JA080813 | 200.00 | | Supervisor Fees - 08/08 |
| Supervisor: Lance Belka | LB080813 | 200.00 | | Supervisor Fees - 08/08 |
| Supervisor: Richard Orcutt | RO080813 | 200.00 | \$ 1,000.00 | Supervisor Fees - 08/08 |
| Regular Services Sub-Total | | \$ 1,000.00 | | |
| Additional Services | | | | |
| District Management Services LLC | 6223A | \$ 328.00 | | Pre-employment Drug Screenings |
| District Management Services LLC | 6255A | 60.00 | \$ 388.00 | Pre-employment Screenings |

**River Bend Community Development District
Summary of Operations and Maintenance Invoices**

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|--|------------------------|---------------------|--------------------|---|
| Grau & Associates | 10785 | 1,500.00 | | Audit FY2011 |
| Grau & Associates | 10786 | 500.00 | \$ 2,000.00 | Audit FY2012 |
| Riverbend CDD Special Amenity Fund | RBSRF081013 | 3,500.00 | | Due to SRF - Amenity Center, Lease fees |
| Southern Pools of Tampa Bay, Inc | SP072613 | 3,000.00 | | Misc Pool Repairs & Work |
| Specialist Fence/Concrete LLC | SPF052013 | 4,546.00 | | Dog Park Fence |
| West Coast Electrical Contractors, Inc | 2013115 | 408.00 | | Pool Pump Motor Replacement - 06/20 |
| Additional Services Sub-Total | | \$ 13,842.00 | | |
| TOTAL: | | \$ 35,256.50 | | |

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

Chairman Vice Chairman Assistant Secretary

River Bend Community Development District Summary of Construction Invoices

| Vendor | Invoice/Account Number | Amount | Vendor Total | Comments/Description |
|--------------------------------------|------------------------|--------------------|--------------|---|
| Monthly Contract | | | | |
| Monthly Contract Sub-Total | | \$ 0.00 | | |
| Variable Contract | | | | |
| Variable Contract Sub-Total | | \$ 0.00 | | |
| Utilities | | | | |
| Utilities Sub-Total | | \$ 0.00 | | |
| Regular Services | | | | |
| Regular Services Sub-Total | | \$ 0.00 | | |
| Additional Services | | | | |
| US Assure, Inc (ZU) | BR05838182 001 080613 | \$ 1,428.70 | | Builders Risk Insurance 08/01/13-08/01/14 |
| Additional Services Sub-Total | | \$ 1,428.70 | | |
| TOTAL: | | \$ 1,428.70 | | |

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

Chairman Vice Chairman Assistant Secretary